

Minutes from Town of Pleasant Valley Board Meeting

held Tuesday, October 13, 2026 at the Town Hall

Attendance:

Tom Zwald (Chairman)
Dylan McHenry (Supervisor) - absent
Curtis Dunn (Supervisor)
Mara DeBoe (Clerk)
Sara Swenson (Treasurer)

Others in attendance: Darrell Dunn, Jason Shulte, Derrick Reed

Call to order at 7:01 pm by Chairman Zwald.
All in attendance cited the Pledge of Allegiance.

Approval of October Meeting Agenda

Motion by Curtis Dunn, second by Tom Zwald to approve the October Meeting Agenda.
Motion carried 2-0.

Approval of September's Meeting Minutes.

Motion by Curtis Dunn, second by Tom Zwald to approve September's draft Minutes as corrected. Motion carried 2-0.

Treasurer's Financial Report:

As of September 30, 2026:

RF State Bank Checking	\$4,825.91
RCU Money Market	\$537,176.91
RCU Business Savings	\$5.00
Investment CD	\$14,883.63 (matures 10/13/26)

Interest rate for September on RCU Money Market was 3.648%.

Final CD at RFSB (\$15,018.68) was rolled into the RFSB checking at its maturity (10/13/26). All three CDs (approx. \$166k) have now matured and are in liquid form.

Motion by Curtis Dunn, second by Tom Zwald to open a separate cemetery account at RCU for the funds from the cemetery CD. Motion carried 2-0.

Will wait on how to designate other former-CD funds until after 2027 budget is set.

Road budget – As of end of September, \$111k spent, leaving \$111k remaining in the budget for fall mowing /brushing and winter services. Expecting winter services to be about 15% more than past years due to diesel prices and County's new snow plow blades. There is an invoice from the County this month for installing a culvert for Afdahl; this is being sent to Afdahl for reimbursement.

There is also an invoice this month for the fire safety inspection at Firefly Moments Event barn; this is being sent to Rixmanns for reimbursement.

The County is changing the tax bill format (will be 3 coupons) and is offering use of a 3rd party vendor for printing and mailing. 87 cents per bill (includes print, fold, envelope, postage); Town sends approx. 470 tax bills. We can have up to 3 inserts at 19 cents/page. We will have the dog license form and a two-page letter – thus 57 cents for inserts; approx. 220 envelopes get inserts. Total cost would be about \$550.

Motion by Tom Zwald, second by Curtis Dunn to use the service. Motion carried 2-0.

Motion by Curtis Dunn, second by Tom Zwald to accept the Treasurer's Report. Motion carried 2-0.

Chairman's Report:

Nothing much going on.

Had a good turnout at the Township Clean-Up day.

On October 3, a large amount of misc junk was found dumped on 30th Ave.

Authorization for Building Inspector to Issue Building Permit for Mike Bartz at 1706 57th Ave for a new shed.

Motion by Curtis Dunn, second by Tom Zwald to approve the Authorization for Building Inspector to Issue Building Permit for shed. Motion carried 2-0.

Authorization for Building Inspector to Issue Building Permit for Jason Schulte at 471 165th Street for a new storage shed.

Motion by Curtis Dunn, second by Tom Zwald to approve the Authorization for Building Inspector to Issue Building Permit for storage shed. Motion carried 2-0.

Authorization for Building Inspector to Issue Building Permit for Derrick Reed at 367 170th Street for an addition onto existing shelter on skids.

Motion by Curtis Dunn, second by Tom Zwald that an Authorization for Building Inspector to Issue Building Permit is not needed because it is a moveable structure on skids. Motion carried 2-0.

Brad Johnson has presented a CSM to split Dallmans' 40-acre parcel at the corner of M and W to a 30-acre parcel and 10-acre parcel. Johnson is purchasing the 10-acre parcel.

Planning Commission reviewed the CSM on October 7 and approved.

Motion by Tom Zwald, second by Curtis Dunn to approve the CSM conditional upon receipt of CSM fee. Motion carried 2-0.

Draft Budget for 2027 was discussed.

As always, major expense is roads. Proposing about \$200k for roads for 2027 for sealcoating, crack sealing, mowing, plowing, etc. Note: this is not enough to pave one mile of road.

Public Budget Hearing (to review the budget) and Special Town Meeting of the Electors (to review highway expenditures and approve 2026 tax levy) set for Tuesday, November 10, 2026 at 7:00 pm. Monthly Board meeting to immediately follow.

Motion by Curtis Dunn, second by Tom Zwald to set Public Budget Hearing and Special Town Meeting of the Electors as stated. Motion carried 2-0.

Bills to pay:

14446	\$982.31	St. Croix Co.	invoices #9087, #9143
14447	\$150.00	5 Star Restrooms	invoice #17016
14448	\$200.00	Mark DeBoe	lawn mowing
14449	VOID	VOID	VOID
14450	\$3530.34	United Fire & Rescue	Quarterly assessment
14451	\$50.00	City of RF	Firefly Moments fire inspection
14452	\$5.18	St. Croix Co.	20% of MFL payment from DNR

Motion by Curtis Dunn, second by Tom Zwald to pay the above-listed bills as read. Motion carried 2-0.

Unless an urgent nature, bills/invoices must be received by the Friday immediately prior to the monthly Board meeting in order to be approved for payment at that Board meeting.

Potential items for November meeting:

- Public Budget Hearing (to review the proposed 2027 budget)
- Special Town Meeting of the Electors (to review highway expenditures and approved 2026 tax levy)
- Review draft of new animal ordinance

Baldwin Area Emergency Medical Services has provided the Ambulance Service Agreement contract for 2027. \$17.65 per capita user fee for 2027. This is for all sections of Pleasant Valley except section 31 (the SW-most section) which will be covered by RF/Allina.

Motion by Curtis Dunn, second by Tom Zwald to agree to the terms of the contract. Motion carried 2-0.

Dedicated Animal Control Services (DACS) has provided an updated contract, effective as soon as signed. Hourly rate for animal humane officer is increasing to \$24 (from \$20). Town's portion of liability insurance should decrease.
Motion by Curtis Dunn, second by Tom Zwald to accept the contract. Motion carried 2-0.

The Town will look into enacting an Animal Control ordinance to clearly specify the responsibilities of the animal humane officer, the Town, and also residents.

Motion by Curtis Dunn, second by Tom Zwald to adjourn. Motion carried 2-0.
Meeting adjourned at 8:31 pm.

Submitted:
Mara DeBoe, Clerk