

Minutes from Town of Pleasant Valley Board Meeting

held Tuesday, July 14, 2026 at the Town Hall

Attendance:

Tom Zwald (Chairman)
Dylan McHenry (Supervisor)
Curtis Dunn (Supervisor)
Mara DeBoe (Clerk)
Sara Swenson (Treasurer) - absent

Also in attendance: none.

Call to order at 7:02 pm by Chairman Zwald.

All in attendance cited the Pledge of Allegiance.

Approval of July Meeting Agenda

Motion by Curtis Dunn, second by Dylan McHenry to approve the July Meeting Agenda.

Motion carried 3-0.

Approval of June's Meeting Minutes.

Motion by Dylan McHenry, second by Curtis Dunn to approve the previous month's draft Minutes. Motion carried 3-0.

Treasurer's Financial Report:

As of June 30, 2026:

RF State Bank Checking	\$147,384.01
RCU Money Market	\$301,549.03
RCU Savings	\$5.00
TOTAL cash assets	\$586,520.79
TOTAL Investment CDs	\$165,037.91 (\$14,751.23 + \$2,902.67 + \$147,384.01)

Current liabilities: \$7,550.88

Road Budget: Have approximately \$196,000 remaining for the rest of 2026.

Dog Licensing: Seven additional dogs were licensed, bringing the year-to-date total to 58, which is more consistent with prior years.

ACH Information: Treasurer is continuing to update ACH details with Verizon and various state entities. Everyone else should be changed already.

Special Assessments: One special assessment search in June.

Outstanding Checks: There are three aging checks in the RF State Bank account. Treasurer will be reaching out to the individuals to see if new checks need to be issued.

County has not received April/May payment for road work; thus reissuing a replacement check this month as separate check (not combined with this month's invoices).

County bill #8736 for \$254.72 is not listed in the financial report but will be paid this month.

Motion by Dylan McHenry, second by Curtis Dunn to accept the Financial Report.
Motion carried 3-0.

Chairman's Report: Quiet month.

Received a complaint about the County's spraying for wild parsnip along Co. Rd J; the spraying is killing beans. Landowners can arrange with the County to mow the ditch themselves in lieu of the spraying.

Met with Alison Page - new mayor of RF. Discussed intergovernmental relations with neighboring towns.

Motion by Curtis Dunn, second by Dylan McHenry to accept Chairman's report. Motion carried 3-0.

Authorization for Building Inspector to Issue Building Permit for Chad & Krishawn Clark at 1651 60th Ave for a new barn.

Motion by Curtis Dunn, second by Dylan McHenry to approve the Authorization for Building Inspector to Issue Building Permit for barn. None in favor, due to proposed setbacks as compared to County zoning chapter 15.360. Motion denied, 0-3.

Reviewed and discussed Ordinance 2026-05, "Confidentiality of Information About Income and Expenses Requested by the Assessor in Property Assessment Matters, required by Wis. Statute 70.47(7)(af).

Motion by Dylan McHenry, second by Curtis Dunn to enact Ordinance 2026-05. Motion carried 3-0.

Reviewed and discussed an amendment to Ordinance 2025-03 "Building Permit Requirements," new ordinance being Ordinance 2026-06 "Amendment to Ordinance 2025-03 Building Permit Requirements." This amendment adds reference to certain statute sections to allow commercial building inspection.

Motion by Curtis Dunn, second by Dylan McHenry to approve Ordinance 2026-06.
Motion carried 3-0.

Reviewed and discussed Resolution 2026-01 setting building permit fees. Same as previous fees (as set by Tony F) with commercial inspection fees added as section 15. Motion by Curtis Dunn, second by Dylan McHenry to approve Resolution 2026-01.
Motion carried 3-0.

Contract from Kleven Property Assessment for 2027 reviewed and compared to 2026. No substantive changes except for cost rising to \$5,700 for 2027 from \$5,500 for 2026. Motion by Dylan McHenry, second by Curtis Dunn to approve and accept contract from Kleven Property Assessment for 2027. Motion carried 3-0.

The Town received an invoice from DACS (animal control) for a visit to a property based on a complaint from a neighbor. DACS found no fault of the owner; no neglect, problems or issues. The Town will pay the DACS invoice for this call. If additional complaint calls are received, the Town will reassess whether it will pay the invoice or pass it on to the complainant.
The Town does pass on any invoices to the animal owner if the owner is found at fault.

Tuesday, August 11, 2026 is the next monthly Board meeting and is also election day. Polls are open 7:00 am - 8:00 pm and typically at least ½ hour is needed to close the polls. Discussed options of moving time of meeting, location of meeting, and date of meeting.

Motion by Dylan McHenry, second by Curtis Dunn to move to the Board meeting to Wednesday, August 12th, at 7:00 pm.

Bills to pay:

14412	\$214.23	Dedicated Animal Control Services	\$83.50 incident; \$83.50 incident; \$47.23 liability insurance
14413	\$33.00	Rural Mutual Insurance	Workers Comp, extra payment
14414	\$150.00	5 Star Restrooms	
14415	\$2,800.00	WKG Seamless Gutters	town hall repairs
14416	\$4,624.00	City of River Falls	annual 2026 ambulance contract
14417	\$32.50	Baldwin Bulletin	liquor license notice
14418	\$4,454.56	St. Croix Co. Highway	#8693, #8735, #8736
14419	\$600.00	Mark DeBoe	lawn mowing
14420	\$3,530.34	United Fire and Rescue	quarter of 2026 assessment
14421	\$2,195.52	United Fire and Rescue	2% fees
14422	\$2,195.52	RF Rural Fire	2% fees
14423	\$5,771.87	Mara DeBoe (clerk)	payroll
14424	\$1,200.55	Curtis Dunn (supervisor)	payroll
14425	\$1,200.55	Dylan McHenry (supervisor)	payroll
14426	\$3,232.25	Sara Swenson (treasurer)	payroll
14427	\$4,155.75	Tom Zwald (chairman)	payroll
14428	\$1,715.11	St. Croix Co. Highway	#8470, #8521 (replacement check)

Motion by Dylan McHenry, second by Curtis Dunn to pay the above-listed bills. Motion carried 3-0.

Unless an urgent nature, bills/invoices must be received by the Friday immediately prior to the monthly Board meeting in order to be approved for payment at that Board meeting.

Potential items for August meeting: none currently known

Motion by Curtis Dunn, second by Dylan McHenry to adjourn meeting. Motion carried 3-0.

Meeting adjourned at 7:59 pm.

Submitted:
Mara DeBoe, Clerk