

Minutes from Town of Pleasant Valley Board Meeting

held Tuesday, May 12, 2026 at the Town Hall

Attendance:

Tom Zwald (Chairman)
Dylan McHenry (Supervisor)
Curtis Dunn (Supervisor)
Mara DeBoe (Clerk)
Sara Swenson (Treasurer)

Jake Schiller

Monthly Meeting of Town Board

Call to order at 7:00 pm by Chairman Zwald.

All in attendance cited the Pledge of Allegiance.

Approval of May Meeting Agenda

Motion by Curtis Dunn, second by Dylan McHenry to approve the May Meeting Agenda as amended with another Authorization for Building Inspector to Issue Building Permit.

Motion carried 3-0.

Approval of April's Meeting Minutes.

Motion by Dylan McHenry, second by Curtis Dunn to approve the previous month's Minutes with corrections as denoted. Motion carried 3-0.

Treasurer's Financial Report:

As of April 30, 2026

Checking \$419,528.07

TOTAL Investment Accounts \$163,730.16

Road Budget: used \$13,013.57 YTD; \$209,676.43 remaining for 2026

Number of dog licenses is down for 2026. Treasurer will reach out to those who did not relicense their dog(s) from last year.

Discussed timing for moving funds to Royal Credit Union.

Motion by Dylan McHenry, second by Curtis Dunn, to move \$300,000 (now) from checking to Royal Credit Union checking. Motion carried 3-0.

Motion by Dylan McHenry, second by Curtis Dunn, to accept the Treasurer's Report.

Motion carried 3-0.

Chairman's Report:

RF Rural Fire will begin inspecting driveways in their district.

RF Rural Fire requested review of plans for future large subdivisions and commercial properties in order to assess access in emergencies.

St. Croix Co. warned that there will be an increase in winter plowing costs due to increase in equipment costs.

There is a potential buyer for a 10 acre parcel on 170th St, with desire to split the parcel for two houses. The parcel will need to be rezoned to R2 (go through PV Planning Commission, then County), and then split (CSM to go through PV Planning Commission and then County). Will have to be cognisant of driveway/access to both lots and width-to-depth ratio.

Authorization for Building Inspector to Issue Building Permit for Degross (pool at 476 Co. Rd J).

Motion by Curtis Dunn, second by Dylan McHenry, to approve the Authorization for Building Inspector to Issue Building Permit for pool. Motion carried 3-0.

Authorization for Building Inspector to Issue Building Permit for Weber (porch and deck at 1667 60th Ave).

Motion by Dylan McHenry, second by Curtis Dunn, to approve the Authorization for Building Inspector to Issue Building Permit. Motion carried 3-0.

Authorization for Building Inspector to Issue Building Permit for Schiller (new house at 1672 18th Ave). Also discussed driveway requirements (current driveway does not go all the way back to where the house will be).

Motion by Curtis Dunn, second by Dylan McHenry, to approve the Authorization for Building Inspector to Issue Building Permit for house. Motion carried 3-0.

Reviewed revised Subdivision Ordinance, revised per suggestion from Planning Commission on 4/12/2026 and as discussed at 4/21/2026 Board meeting.

Motion by Dylan McHenry, second by Curtis Dunn to enact Subdivision Ordinance 2026-03 as now presented. Motion carried 3-0.

Reviewed and discussed Ordinance 2026-04 for Fire Inspection Requirements, including reviewing Wisconsin Statutes Sec. 101.01(12) for "public building" and Wisconsin Administrative Code Chapter SPS 314.01(13)(b).

Motion by Dylan McHenry, second by Curtis Dunn to enact Fire Inspection Ordinance 2026-04. Motion carried 3-0.

Received liquor license application from Firefly Moments Barn & Venue, LLC 1559 30th Ave. Applying for "Class B" liquor (which includes wine) and Class "B" beer. Notice will be sent to Baldwin Bulletin for publication.

License will be reviewed and potentially approved at June 9, 2026 meeting, with license to go into effect July 1, 2026. Bartender licenses will also be reviewed and potentially approved at that same meeting.

Bills to pay:

14400	\$1,715.11	St. Croix Co	invoices #8470, #8521
14401	\$67.65	Curtis Dunn	reimbursement for WTA BOR training
14402	\$165.00	5 Star Restroom Rentals	
14403	\$171.50	St. Croix Co	dog licenses, invoice #1352092
14404	VOID	VOID	VOID
14405	\$300,000.00	Town of Pleasant Valley	transfer to Royal Credit Union

Motion by Curtis Dunn, second by Dylan McHenry to pay the above-listed bills. Motion carried 3-0.

Unless an urgent nature, bills/invoices must be received by the Friday immediately prior to the monthly Board meeting in order to be approved for payment at that Board meeting.

Potential items for June meeting:

Liquor license application and bartender license applications

Discussion on Farmland Preservation, by St. Croix Co.

Motion by Dylan McHenry, second by Curtis Dunn to adjourn meeting. Motion carried 3-0.

Meeting adjourned at 8:21 pm.

Submitted:
Mara DeBoe, Clerk