

Minutes from Town of Pleasant Valley Board Meeting

held Tuesday, April 21, 2026 at the Town Hall

Attendance:

- Tom Zwald (Chairman)
- Dylan McHenry (Supervisor)
- Curtis Dunn (Supervisor)
- Mara DeBoe (Clerk)
- Sara Swenson (Treasurer)

Darrell Dunn, Deb Volkert, Tom Brunshidle, Nicholas Farkas, Rachel Setting, Joe Granberg, April Rixmann, and others.

Monthly Meeting of Town Board

Call to order at 7:33 pm by Chairman Zwald.
All in attendance cited the Pledge of Allegiance.

Approval of April Meeting Agenda.
Motion by Dylan McHenry, second by Curtis Dunn to approve the April Meeting Agenda as published. Motion carried 3-0.

Approval of March’s Meeting Minutes.
Motion by Dylan McHenry, second by Curtis Dunn to approve the previous month’s Minutes with corrections as discussed. Motion carried 3-0.

Treasurer’s Financial Report:
As of March 31, 2026

Checking	\$421,641.72
TOTAL Investment Accounts	\$163,584.66

Quarterly transportation aid from the State came in
Some more dog licenses came in
Income coming in for special assessment searches (\$240)
Expenses in March/April: payment to assessor, Town insurance, and typical bills
\$1,042 snow plowing in March; about \$19,000 left for “winter road budget”
Total road budget \$11,298.46 spent to date (includes signs)

Motion by Curtis Dunn, second by Dylan McHenry, to accept the Treasurer’s Report.
Motion carried 3-0.

CSM for Moll (NW corner of C. Rd T and C. Rd Z). Desires to divide 9.95 acre parcel (with one already existing residence) into 2. Current residence 3.69 acre lot, new lot 3.32 acres (taking building unit from adjacent parcel immediately west), and residual 2.94 acres will be added to adjacent parcel immediately west.
CSM was reviewed by Planning Commission on 4/12/2026 and recommended approval of the CSM conditional on the transfer of one development unit to new Lot 5.
Motion by Dylan McHenry, second by Curtis Dunn to approve the CSM as annotated with designated development unit. Motion carried 3-0.

Reviewed and discussed proposed Ordinance 2026-03 for Fire Inspection Requirements.

Motion by Curtis Dunn, second by Dylan McHenry to table until next month to define “public building.” Motion carried 3-0.

Reviewed revised Subdivision Ordinance; revised to add new language required by “2025 Wisconsin Act 68,” and other additions/changes regarding standards of subdivision roads and when Town would accept a road, and fee for submitting a CSM. Draft Ordinance was reviewed by Planning Commission on 4/12/2026 and recommended change to language regarding Town acceptance of a road.

New Ordinance must be in place by July 1, 2026 (thus passed no later than at June Board meeting).

Motion by Dylan McHenry, second by Curtis to present at May meeting with edits directed to accepting road when 5 plots/lots have been developed. Motion carried 3-0.

Authorization for Building Inspector to Issue Building Permit for Farkas/Setting (new home at 555 Co. Rd J, where golf course used to be).

Motion by Curtis Dunn, second by Dylan McHenry, to approve the Authorization for Building Inspector to Issue Building Permit. Motion carried 3-0.

Discussed fees to charge for different Liquor Licenses and for bartender licenses.

Motion by Dylan McHenry, second by Curtis Dunn to set license fees for all categories at \$100 and bartender at \$20. Motion carried 3-0.

Thus, for July 1, 2026-June 30, 2027, the fees are:

Class “A” Beer	\$100
“Class A” Liquor	\$100
Class “B” Beer	\$100
“Class B” Liquor	\$100
“Class C” Wine	\$100
Bartenders	\$20

Motion by Tom Zwald, second by Dylan McHenry, that for any reserve license that the Town of PV holds, fee is \$10,000; for any license needing to be procured, then procurement fee will be charged. Motion carried 3-0.

Bids for Lawn Mowing of Town Hall and cemetery properties. Only one bid received – Mark DeBoe. \$200/mowing (for both properties, includes mowing and trimming) and \$25/hr for extra services such as fixing physical damage, trimming and hauling trees and shrubs, fertilizing, weed kill, etc.

Motion by Dylan McHenry, second by Curtis Dunn to hire Mark DeBoe for 2026 lawn mowing and caretaking as per bid. Motion carried 3-0.

Spring Road Check was April 11, 2026.

Reviewed results from road check, and compared to 2026 budget. All work to be done falls within the Budget.

Bills to pay:

14386	\$82.50	Barb Casey	election worker for 4/7/26 - 5.5 hrs
14387	\$86.25	Cindy Johnson	election worker for 4/7/26 - 5.75 hrs
14388	\$176.25	Tim Wells	election worker for 4/7/26 - 11.75 hrs
14389	\$112.50	Carol Lebo	election worker for 4/7/26 - 7.5 hrs
14390	\$138.75	Mary Lacer	election worker for 4/7/26 - 9.25 hrs
14391	\$63.75	LaRae Miller	election worker for 4/7/26 - 4.25 hrs
14392	\$2,449.00	Kleven Property Assessment	1/2 of 2026 contract
14393	\$7,990.00	RF Rural Fire	94 numbers for 2025
14394	\$3,530.34	United Fire & Rescue	1/4 of 2026 assessment
14395	\$1,133.32	WTA	WTA dues and TAC
14396	\$4,457.45	St. Croix Co. highway	#8346, #8436
14397	\$165.00	5 Star Restroom Rentals	invoice #15740
14398	\$106.00	USPS	annual P.O. Box charge
14399	\$5.00	Dwight Danielson	overpayment on dog license

Motion by Curtis Dunn, second by Dylan McHenry to pay the above-listed bills. Motion carried 3-0.

Unless an urgent nature, bills/invoices must be received by the Friday immediately prior to the monthly Board meeting in order to be approved for payment at that Board meeting.

Potential items for May discussion:

- Subdivision ordinance;
- Fire Inspection ordinance;
- Liquor license application, if any received

Motion by Dylan McHenry, second by Curtis Dunn to adjourn meeting. Motion carried 3-0.

Meeting adjourned at 8:42 pm.

Submitted:
Mara DeBoe, Clerk