

ORDINANCE # 2026-02
DRIVEWAY REQUIREMENTS
TOWN OF PLEASANT VALLEY, ST. CROIX COUNTY, WI

WHEREAS, the Town Board of the Town of Pleasant Valley, St. Croix County, Wisconsin, has authority under the Town Highway authority granted by Wisconsin Statute Ch. 82 to exercise jurisdiction over the construction and inspection of driveways in the Town; and

WHEREAS, the Town Board of the Town of Pleasant Valley, St. Croix County, Wisconsin, finds it necessary to regulate the location, design and construction of driveways within the Town of Pleasant Valley; and

NOW THEREFORE, the Town Board of the Town of Pleasant Valley, St. Croix County, Wisconsin, does hereby ordain as follows:

SECTION 1. DEFINITION. A driveway is an access for motorized vehicles provided from a public road to a private structure or privately owned property.

SECTION 2. COMPLIANCE. No driveway shall be designed, located or constructed, except as provided herein, unless otherwise authorized by the Town of Pleasant Valley after submission of an application to the Town Board.

SECTION 3. SPECIFICATIONS. All driveways shall comply to the following:

- (A) **Width**: All driveways shall have a minimum roadbed width of 14 feet that has a 12 foot driving surface within a 20 foot wide obstruction-free corridor that flares to a 26 foot wide obstruction-free region where the driveway meets the road.
- (B) **Road Bed Materials**: All driveways (road beds) shall have, at a minimum, 6 inch bed of crushed limestone.
- (C) **Culvert(s)**: No driveway shall obstruct or impair drainage of any side ditches or roadside areas. Driveway culverts in the road right-of-way shall be installed, where necessary, to provide adequate surface water drainage. No culvert shall be installed with less than a 15-inch diameter, 18-inch diameter for a county road. All culverts shall include toe end-walls.
- (D) **Overhead Clearance**: All driveways shall have a minimum overhead clearance of 14 feet over the width of the driveway roadbed and the obstruction-free corridor.
- (E) **Line of Sight**: All driveways shall be located in such a manner so that vehicles approaching or using it will have adequate sight lines both directions from the driveway (i.e., at least 500 feet of vision at a height of four feet above the roadbed).

- (F) **Driveway Slope/Grade:** The driveway within the area of the public right-of-way shall slope away from the public road at a minimum of one percent and a maximum of five percent to prevent erosion or water flow onto the public road. The remainder of the driveway shall have a slope or grade not to exceed 12%.
- (G) **Turnaround:** Driveways (provided for access to a structure) in excess of 150 feet in length, and which terminate in a dead end, shall have either a minimum 90-foot diameter turnaround at the end of the driveway, or an L shaped turnaround at least 50 feet away from the structure, or other approved turn around.
- (H) **Distance between Driveways:** All driveways shall have a minimum distance of 200 feet (center line to center line) between any adjacent driveways.
- (I) **Distance to Property Lines:** All driveways shall have a minimum distance of 10 feet between the outer edge of the roadbed closest to the property line and the adjacent property line.
- (J) **Maintenance:** Maintenance of driveway roadbeds and culverts is the responsibility of the property owner.
- (K) **Weight limit:** 25 ton.

SECTION 4. **INSPECTION AND APPROVAL.** The complete and final construction of any driveway shall be subject to the approval of the Town of Pleasant Valley.

SECTION 5. **RELATION OF DRIVEWAY COMPLETION TO ISSUANCE OF BUILDING PERMIT.** No building permit shall be issued for the construction of any structure and no building shall commence on any property until a driveway is constructed in accordance with this ordinance.

SECTION 6. **FARM FIELD ACCESS ROAD.** Farm field access roads will comply with Section 3 specifications "C" (culverts), "F" (driveway slope), "H" (distance between driveways), and "I" (distance to property lines).

SECTION 7. **DRIVEWAY APPLICATION FEE.** The fee for presenting a driveway application to the Town Board and having the Board act thereon is \$50.

SECTION 8. **REVOCAION OF ANY PRECEDING ORDINANCE OR RESOLUTION.** This Ordinance hereby revokes and supersedes any prior Resolutions or Ordinances adopted by the Town Board relating to the subject matter herein.

SECTION 9. VALIDITY. Should any section, clause or provision of this ordinance be declared by the courts to be invalid, the same shall not affect validity of the ordinance as a whole or any part thereof other than the part declared to be invalid.

SECTION 10. EFFECTIVE DATE. This Ordinance shall become effective following publication and/or posting in the manner set forth in Wis. Stat. §60.80.

Adopted this 10 day of March, 2026.

TOWN OF PLEASANT VALLEY

By: Tom Zwald
Tom Zwald, Town Chair

By: Curtis Dunn
Curtis Dunn, Supervisor

By: Dylan McHenry
Dylan McHenry, Supervisor

Attest: Mara DeBoe
Mara DeBoe, Town Clerk

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ORDINANCE CERTIFICATION

I, Mara DeBoe, being the Town Clerk of the Town of Pleasant Valley, St. Croix County, Wisconsin, hereby certify that on March 10, 2026, Ordinance No. 2026-02, was duly enacted by the Town of Pleasant Valley, St. Croix County, Wisconsin, and entered into the Town of Pleasant Valley record books.

This Ordinance was posted on the Town website (townpleasantvalley.com) and at the Town Hall, 1630 30th Ave, Hammond, on March 11, 2026.

Dated this 11th day of March, 2026

Mara DeBoe
Mara DeBoe, Town Clerk

TOWN OF PLEASANT VALLEY
Driveway Application

Date: _____

Applicant name: _____

Address: _____

Phone: _____

Address for proposed driveway: _____

Section _____ Town _____ Range _____ QTR/QTR _____

Driveway will provide access to County Road _____ or Town Road _____

Specify proposed roadbed base including depth and type of material. Also include erosion control procedure to be utilized.

Attach a sketch of the proposed driveway including grade, slope, width, length and any turn offs.

Applicant's signature: _____

Submit to Pleasant Valley Town Board with fee of \$50

TO BE COMPLETED BY THE PLEASANT VALLEY TOWN BOARD

The Town of Pleasant Valley has evaluated the above proposed driveway and determined that the proposed driveway meets the minimum standards.

Comments: _____

Town Board approval on this _____ day of _____, 20____.

Chairman _____

Supervisor _____

Supervisor _____