

Minutes from Town of Pleasant Valley Board Meeting

held Tuesday, October 14, 2025, 7:00 pm at the Town Hall

Attendance:

Tom Zwald (Chairman)
Dylan McHenry (Supervisor)
Curtis Dunn (Supervisor)
Mara DeBoe (Clerk)
Sara Swenson (Treasurer)

Darrell Dunn, Tom Brunshidle, Justin Swoboda, Cody McHenry

Monthly Meeting of Town Board

Call to order at 7:00 pm by Chairman Zwald.
All in attendance cited the Pledge of Allegiance.

Approval of Meeting Agenda.

Motion by Curtis Dunn, second by Dylan McHenry to approve the October Meeting Agenda.
Motion carried 3-0.

Approval of September's Meeting Minutes.

Motion by Curtis Dunn, second by Dylan McHenry to approve the previous month's Minutes as presented. Motion carried 3-0.

Treasurer's Financial Report:

As of September 30, 2025

Checking	\$297,958.25
General CD	\$14,298.84 (maturity date 4-13-2025; current rate 4.50%)
Cemetery CD	\$2,817.72 (maturity date 2-28-2026; current rate 4.25%)
General CD	\$143,070.88 (maturity date 2-22-2026; current rate 4.25%)
TOTAL Investments Accounts	\$160,187.44

Clean-up day(s) : all expenses and income are in.

Various road expenses came in, including additional expenses for culvert under 165th St that will be reimbursed by Bomaz.

One fire call charge (car versus tractor on Co. M); will be sent to car driver for reimbursement.

Received ¼ share of road money from state in early October.

Two plots in town cemetery sold.

Motion by Dylan McHenry second by Curtis Dunn to accept the Treasurer's Report. Motion carried 3-0.

Chairman's Report:

Place on 165th St began building a barn addition without permit; building inspector Tony Feuerhelm was notified.

There were 3 loose dogs this month (1 Pomeranian who was visiting the township and wandered out of yard; 2 from 170th St that left their yard and went exploring).

Three invoices from DACS (animal control) for minor issues; county dispatch had called DACS. The county will now be contacting the Town chairman (i.e., Tom) first when an animal call comes in.

There were questions about obtaining a sanitary permit for a new to-be-built residence on 170th St; directed owners to the county.

Driveway permit for parcel on 18th Ave received; discussed below.

There is confusion regarding street naming convention - 25th Ave versus Oak Drive (Kinni calls it Oak Drive, we have it as 25th Ave on our maps); county highway department is involved.

Zoning infraction for home business on 162nd St; discussed below.

Motion by Curtis Dunn, second by Dylan McHenry to approve Chairman's report. Motion carried 3-0.

Not on agenda: Announcement of St. Croix Co. WTA meeting – October 23, 2025 in Baldwin for all Board members.

Driveway permit for Schiller-Stenersen on 18th Ave was received and reviewed. Proposed driveway is farther east than on original CSM, but still conforming with line of sight and other distances.

Motion by Curtis Dunn, second by Dylan McHenry to approve permit. Motion carried 3-0.

The county zoning department has contacted Swobodas on 162th St regarding running an auto repair business out of a residential (3 acre) parcel.

Justin Swoboda presented that he had talked to neighbors - Noltes, Mitch (owns neighboring cattle operation). Said he would be careful with fluids and have a special containment system, and would be respectful of any noise. This is a temporary, part-time endeavor until he can get a building.

He is working with the County to get conditional use permit.

The Board recommended that he move cars away from the road and get letters from neighbors to submit to the County with his application.

No action taken by the Board, as this is a County matter.

The Building Commission summarized their report on rental versus repair Town Hall versus new Town Hall. The Commission compared renting the Woodside Church (in Rush River) versus remodeling the Town Hall versus building a new Town Hall (using the Town of Hammond’s detailed construction costs as an estimate and also the Town of St. Joseph’s overall cost).

There was a good discussion regarding the presented options and other options. Any new building must meet commercial building code (it being a public building). Unknown if remodel must meet commercial code or what requirements are. Discussed looking into more details of requirements for remodeling.

Tom Brunshidle indicated that the Commission members worked well together – overall a good team.

Tom Zwald thanked the Commission for their work. Tom Brunshidle asked if further investigation is needed; not at this time.

Town of Pleasant Valley Ordinance 2025-03 (“Building Permit Requirement”) was reviewed and discussed. Prior to obtaining a permit from the Inspector, the home owner must get an “Authorization for Building Inspector to Issue Permit” from the Town Board, at no cost. The application form for the Authorization for Building Inspector to Issue Permit was reviewed.

The Ordinance refers to the building permit fees as being listed in Resolution 2025-01. The Resolution relays the costs (\$) that were provided by the Inspector. The Resolution was reviewed.

Motion by Dylan McHenry, second by Curtis Dunn to pass the Ordinance and the Resolution as presented. Motion carried 3-0.

Budget for 2026 was prepared.

Major expense is roads – budgeted for 5.59 miles of sealcoating, 0.26 miles of new pavement.

Included \$4500 for repairs to Town Hall to bring into ADA compliance for polling place.

Public Budget Hearing, and Special Town Meeting of the Electors (to approve the budget) set for Tuesday, November 11, 2025 at 7:00 pm (prior to monthly Board Meeting).

Motion by Dylan McHenry, second by Curtis Dunn to set meeting as stated. Motion carried 3-0.

Bills to pay:

14323	\$145.00	5 Star Restroom Rentals	Invoice 14552
14324	\$253.00	DACS animal control	Case #2695, #2740, #2778
14325	\$47.50	St. Croix Co. Clerk	more dog licenses - invoice 1248075
14326	\$400.00	Mark DeBoe	lawn mowing
14327	\$4,332.78	St. Croix Co. highway	Invoices #7677, #7738, #7739, #7797, #7798
14328	\$847.84	RF Rural Fire Association	Invoice 1240, Incident 2500253
14329	\$3,425.68	United Fire & Rescue	Invoice 8140

Motion by Curtis Dunn second by Dylan McHenry to pay the above-listed bills. Motion carried 3-0.

Unless an urgent nature, bills/invoices must be received by the Friday immediately prior to the monthly Board meeting in order to be approved for payment at that Board meeting.

Potential items for future discussion:

November – Public Hearing on proposed budget & Special Town Elector Meeting to approve budget

December –

January -

February – Planning Commission members need to be reset

Motion by Curtis Dunn, second by Dylan McHenry to adjourn the meeting. Motion carried 3-0.

Meeting adjourned at 10:19 pm.

Submitted:

Mara DeBoe, Clerk