

# Minutes from Town of Pleasant Valley Board Meeting

held Tuesday, May 13, 2025, 7:00 pm at the Town Hall

## Attendance:

Tom Zwald (Chairman)  
Dylan Henry (Supervisor)  
Curtis Dunn (Supervisor)  
Mara DeBoe (Clerk) - via video call  
Sara Swenson (Treasurer)  
3 town residents present

Call to order at 7:01pm by Chairman Zwald.  
All in attendance cited the Pledge of Allegiance.

Approval of Meeting Agenda. Motion by Curtis Dunn, second by Dylan Henry to approve the May Agenda. Motion carried.

Approval of April's Meeting Minutes. Motion by Curtis Dunn, second by Dylan Henry to approve the previous month's Minutes. Motion carried.

Financial Report by Treasurer Swenson.

As of April 30, 2025:

Checking	\$295,665.60
General CD	\$14,142.64 (October 13, 2025 maturity date)
Cemetery CD	\$2,759.26 (Aug 28, 2025 maturity date)
General CD	\$140,102.62 (Aug 22, 2025 maturity date)

Motion by Tom Zwald, second by Curtis Dunn to accept the Treasurer's Report. Motion carried.

## Old & New Business

Driveway Permit for Ian Shankland

Confirmed that easement exists and approved placement of driveway.

Board made no requirement for culvert; recommend no culvert.

Motion by Curtis Dunn, second by Dylan Henry to approve driveway. Motion carried.

Creation of Building Commission to investigate feasibility and costs of (1) repairing current Town Hall, (2) building of new Town Hall, and (3) renting space for Town use.

Commission members: Tom Brundsheidle, Shirley Shearer, Jason Schulte, Ian Shankland, Dylan Henry

Motion by Curtis Dunn, second by Dylan Henry to form Building Commission with 5 named members. Motion carried.



Motion by Curtis Dunn, second by Dylan Henry to have Building Commission explore renovation, building new, and rental. Motion carried.

Building Commission will tentatively meet the second Wednesday of the month (usually the day after the Town Board meeting). Chair and clerk/secretary will be decided at first meeting.

Motion by Tom Zwald to have Building Commission provide progress update in summer and final update at October meeting, second by Curtis Dunn. Motion carried.

Liquor license application submitted by Firefly Moments Barn & Venue, LLC  
Will publish notice in Baldwin Bulletin newspaper.

#### Road expenditures

Discussed budget for road expenses.

Reviewed repair and sealcoating to be done in 2025.

Will discuss additional sealcoating options next month.

Town electronic devices - Goal is to move to more digital from paper

Discussed segregating clerk and treasurer documents and files from private work/computer.

No action taken.

Town Clean Day - this Saturday, May 18th, 9 am to 1 pm

Chairman and Supervisors work the event

The June 10th monthly board meeting will begin with BOR meeting, motion to adjourn.

Next Board of Review meeting to review tax assessment set for Thursday June 12, 2025, 6-8pm at Town Hall (Chairman, both Supervisors, clerk).

Open Book - set for Thursday June 5, 2025, 10am-12pm at Town Hall.

Motion by Tom Zwald to set next Board of Review meeting for June 10, 2025 prior to monthly Town Board meeting and full Board of Review for June 12, 2025, 6-8 pm, second by Curtis Dunn. Motion carried.

Sara Swenson (treasurer) described State's debt collection process and agency.

Motion by Dylan Henry to approve use of the state debt collection and TRIP program, second by Curtis Dunn. Carried.

Mara DeBoe (clerk) is learning how to update the website, and is investigating the process and cost of redoing the Town website. No action taken.

Monthly meeting notices and other notices will be aired on WEVR.



Motion by Dylan Henry, second by Curtis Dunn to pay the following orders. Motion carried.

check #	amount	payee	
14287	\$145.00	5 Star Restroom Rentals	invoice 13406
14288	\$2,082.07	St. Croix Co Highway	invoice 7034 for 3/2/25-3/15/25
14289	\$72.65	Mara DeBoe	reimburse for WTA seminar expense
14290	\$795.75	St. Croix Co Highway	invoice 7165 for 4/13/25-4/26/25

Board rescued itself to Closed Session to discuss RF Rural Fire Association contract with the City of RF. Motion by Curtis Dunn, second by Dylan Henry to go into closed session. Motion carried.

Motion by Dylan Henry, second by Curtis Dunn to reconvene into session. Motion carried.

Board reconvened in open session.

Motion by Dylan Henry, second by Curtis Dunn to remove all but section 31 from RF Rural Fire, effective the next contract. Motion carried.

Motion by Curtis Dunn, second by Dylan Henry to adjourn the meeting. Motion carried. Meeting adjourned at 9:44 pm.

Submitted:  
Mara DeBoe, Clerk